

the Platform

the CSI Metro NY Monthly Newsletter

September 2020



www.csimetrony.com



Hoping you were able to enjoy a healthy and safe summer season ...We are looking forward to reconnecting with you all at our September Chapter Event...



Your Board and Committee Chairs have been working through the summer to develop an exiting membership plan for the upcoming year...If you are interested in contributing, please reach out to Andrea Dinice at

andrea.dinice@sherwin.com



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LINKS

Institute Website:
csiresources.org

Northeast Region Website:
nercsi.com

NY Metro Chapter Website:
csimetryny.com

CSI Metro NY game plan...



our **Mission:**

To advance building information management and education of project teams to improve facility performance...



our **Make-Up:**

A mixture of professionals including Architects, Designers, Specifiers, Product Manufacturers & Suppliers, Consultant Partners, Contractors, and Facility Managers & Owners...



our **Plan:**

Leverage the expertise of our diverse membership via innovative & interactive learning programs...

Build trusting relationships with industry partners to explore new methodologies for delivery of projects...

Become active and recognized participants in fueling positive change in the communities in which we work and live in...

messages from the **Presidents...**



As the leadership baton gets passed, our out-going and in-coming presidents would like to share brief messages...

As I look back on my past two years as president of the chapter, I am extremely proud of the accomplishments made thanks to the hard work of our members. We have increased our outreach to all segments of the construction industry through our website, homegrown programs and informative field trips.

Congratulations to our incoming board & thank you to all our outgoing board members. Without your volunteer time the chapter would not be able to function. I also ask you all to take a moment & contact our incoming President Andrea Dinice to wish her well and let her know if there is anything, you can do to help both her and the chapter during her tenure.

Thanks to Tom Lanzelotti we now have a chapter newsletter (The Platform" - <https://www.csimetrony.com/theplatform>). Also, through the efforts of Han-Hui Ling, we have a functioning website and better communication with our membership. These two items are helping spread the work about the Metro New York Chapter CSI.

The past few months have been challenging to all and the chapter has adapted by running virtual meeting. Personally, I look forward to getting back to in person meetings and other social functions. I also look forward to putting together a golf outing in 2021.

While my presidency has ended, I will still be around helping the chapter any way I can. I look forward to the continued growth of the chapter.

Kenneth Raikowski
Out-going President
CSI Metro NY Chapter



messages from the **Presidents...**

Dear Fellow CSI members,

I am honored to have been elected your new President and look forward to the coming year with excitement and enthusiasm. We find ourselves in an unprecedented period in our history in so many ways. As your president I vow to do everything in my power to make the coming months as informative, inclusive, engaging and above all as normal as possible. Although we may need to be physically apart for now, the CSI family I have come to know and love has proven themselves to be resilient, forward thinking and adaptable beyond belief. I invite our entire membership to join us for our planning meeting this Summer and will look forward to engaging with all of you in the Fall no matter what our new normal may look like.

I would also like to thank Ken Raikowski, our former President, for his kindness and dedication. I have some big shoes to fill. I will do my best to make you proud Ken!

I hope everyone stays safe, healthy and that you all have a wonderful Summer with family and friends!

See you in September!

Andrea Dinice

**In-coming President
CSI Metro NY Chapter**



meet your **new** CSI Metro New York Chapter **Board**



President
Andrea Dinice
andrea.dinice@sherwin.com



Vice President
Jeremy Douglas
JeremyD@h-b.com



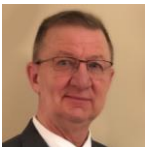
Vice President
Tom Lanzelotti
tom_lanzelotti@gensler.com



Secretary
Oliver Wilhelm
oliver@ccwarch.com



Treasurer
Arnie Kravitz
arnie@doorautomation.com



Director
Tom Scriven
tom@empiresalesgroup.net



Director
Dan Reidy
dreidy@behrpaint.com



Director
Renee Pecquex
Renee.Pecquex@ceasarstoneus.com



Director
Michael Bean
mbean1313@gmail.com



Immediate Past President
Ken Raikowski
Kenneth.Raikowski@assaabloy.com



NE Region Director
Bill DuBois
bill_dubois@gensler.com

the CSI Metro New York Chapter **Upcoming Events**

the **September Event:**

join us for our first virtual chapter event of the year,
Wednesday evening, September 16th @ 5:30PM

Part 1: 5:30-6:00pm virtual networking...“summer stories”



have your drink of choice in hand as we connect virtually face-to-face to catch up; share our summer stories; and kick-off our new CSI Metro NY Season...

Part 2: 6:00-6:30pm Chapter Business Update

Part 3: 6:30-7:30pm Featured Program



How to Optimize LinkedIn for Job Search

presented by Joann Lui

Joann is a licensed architect at Gensler NY and the founder of Women Architects Collective, a community of 2000+ women building careers they love. She helps architects build unforgettable personal brands so that you can get noticed in a competitive marketplace. You can find her on her blog (joannlui.com) or follow her on Instagram @joannlui.



the CSI Metro New York Chapter **Feature Article**

The 28 Best Practices of High Performing Volunteer Organizations

By [Mitch Ditkoff](#)

https://www.huffingtonpost.com/mitch-ditkoff/best-practices-volunteer-organizations_b_2624967.html

Unless you have been in a coma your entire life, chances are good that you've had the experience of being a *volunteer* of some kind for a worthy non-profit organization — local, national, or international.

That's the good news.

The not-so-good news is that many volunteer organizations, in various unconscious ways, *sabotage* the value their volunteers bring to the table.

Whether it's bad management, poor communication, or the inability to acknowledge people for their efforts, things get funky.

The result? Volunteers back off, quit, or find themselves spending inordinate amounts time *grumbling* to the other volunteers about how weird the organization is.

I've recently done some informal research on the subject and have identified 27 *best practices* that high performing volunteer organizations abide by.

Take a peek below. Then, *volunteer* to share the list with the leaders of whatever volunteer organization you would like to see succeed at a higher level.

Sometimes all it takes is for one person, with vision, mojo, and frustration, to speak up. Like *you*, for example

1. Clearly (and often) **communicate the vision**.
2. Provide clearly written **job descriptions**.
3. Take the time to **authentically welcome** volunteers and orient them to their new role.
4. Ensure that volunteers know exactly **what's expected** of them.
5. Start new volunteers off **small**. Don't scare them off with too huge of a commitment too soon.
6. Keep the **workloads manageable**.
7. Communicate **progress** being made on a regular basis. Volunteers need to see that their efforts are having impact.
8. When there are **setbacks or breakdowns**, learn from them and share your learnings with others.
9. Create a **trusting environment** that ensures open communication, teamwork, and respect for diversity.
10. Be **prepared** so you don't waste people's time.
11. Keep everyone on your team **informed** of the inevitable changes (i.e. direction, policy, timelines, goals, personnel etc.)
12. Provide opportunities for volunteers to **switch to different roles** they might find more enjoyable.
13. Give and receive **feedback** (both formally and informally).

the CSI Metro New York Chapter Feature Article

14. Provide opportunities for volunteers to **learn and grow**.
15. When you make a commitment, **honor it** (and if, for any reason, you cannot, renegotiate them with volunteers).
16. Give volunteers the opportunity to **take breaks** from the project.
17. Make sure volunteers know they can **say “no”** if they are overextended or overwhelmed.
18. Enthusiastically **acknowledge successes**, especially “small wins”).
19. Be **kind and respectful** in all your interactions.
20. Do your best to make sure everyone is **enjoying the process** of participating.
21. When you receive input, questions, and feedback **respond to it** as soon as possible. Don't leave people hanging.
22. Build some **interpersonal chat time** into your meetings and conference calls.
23. Teach volunteers, in leadership positions, how to **delegate**.
24. Even when you are stressed or behind deadline, take the time to make sure your emails have a **feeling of warmth** to them.
25. Fill out **Project Briefs** on all projects you are inviting volunteer participation and share them with volunteers.
26. Conduct **exit interviews** whenever a volunteer ends their participation or is asked to step aside.
27. When you perform exit interviews, **share your learnings** with other managers.
28. Follow the **Golden Rule**: Do unto others as you would have them do unto you.

Mitch Ditkoff is the Co-Founder and President of [Idea Champions](#), a consulting and training company specializing in innovation, collaboration, and leadership. As the world economy continues to decline and resources become scarcer, it is his belief that volunteerism will be taking on increasing relevance.

the CSI Metro New York Chapter **Committees**

MEMBERSHIP:



Renee Pecquex , *Chair* Renee.Pecquex@ceasarstoneus.com

The **Membership** Committee recruits new members and works at retaining existing members. This committee works with the Program Committee to produce special programs to appeal to particular disciplines within the design/construction industry.

PROGRAMS:



Tom Lanzelotti, *Chair* tom_lanzelotti@gensler.com

The **Programs** Committee develops programs for the monthly events, invites speakers, coordinates with venues, and promotes programs in advance.

COMMUNICATION:



Han-Hui Ling, *Chair* hling@henry.com

The **Communication** Committee organizes communication strategies to the membership via the Chapter Website and Chapter Newsletter as well as notifying the membership of events via Constant Contact.

AUDIT / FINANCE:



Chair to be Determined

The **Audit** Committee provides an independent review of the work of the Treasurer after the conclusion of each fiscal year, reporting its findings to the Board of Directors.

The **Finance** Committee advises the Board of Directors of fiscal policy and on investments of the Chapter's assets.

BY-LAWS:



Michael Bean, *Chair* mbean1313@gmail.com

The **By-Laws** Committee provided guidance to the Board of Directors regarding matters involving the Institute and Chapter By-Laws.

GOLF:



Arnie Kravitz, *Chair* arnie@doorautomation.com

The **Golf** Committee organizes and administers the annual golf outing which is a fundraiser for the Francis L. Frybergh Scholarship. This committee solicits donations for individuals and companies in support of the scholarship.

PROFESSIONAL DEVELOPMENT / CERTIFICATION:



Chair to be Determined

The **Professional Development / Certification Committee** promotes CSI Certifications within the Chapter and the New York City area construction and design industry. Study programs for exams are organized and offered to coincide with Certification Exam schedules.

the CSI Metro New York Chapter **Committees**

NOMINATING:



TBD by Previous Year's Nominating Committee, *Chair*

The **Nominating** Committee recruits and proposes leaders to the Board of Directors for inclusion on the annual ballot for election of Chapter Officers.

PLANNING:



Bill DuBois, *Chair* bill_dubois@gensler.com

The **Planning** Committee coordinates the planning of Chapter activities for the upcoming year.

AWARDS:



Tom Scriven, *Chair* tom@empiresalesgroup.net

The **Awards** Committee makes arrangements with meeting venues, receives & processes reservations & payments, coordinates venue set-up, oversees activities at our Chapter Meetings, and welcomes attendees to our Chapter Meetings.

the CSI Metro New York Chapter **Member Renewal Assistance**



Chapter Membership Renewal Assistance

On August 12th during our planning meeting we voted and unanimously approved a motion to fund membership renewals to 10 people negatively financially impacted by the Covid Pandemic. The conditions for reimbursement are:

1. Current or recent professional or emerging professional Metro NY member
2. Furloughed, laid off, or businesses severely impacted by the economic slowdown
3. Employer reducing benefits financing outside professional organizations.

The member would be required to purchase the membership renewal and then submit to this board a reimbursement form found on our website :

<https://static1.squarespace.com/static/5725393b859fd0c265e76535/t/5db120c1049ad83d6738a558/1571889345939/CSI+Reimbursement+Form+-+FY2020.pdf>

Please contact Tom Scriven Director for a request form at tom@empiresalesgroup.net. It will soon be posted on our website www.csimetrony.com

The national renewal page can be found here : <https://www.csiresources.org/join>

the CSI Metro New York Chapter **Member Profiles**



Each month in our Chapter Newsletter, we will provide **Member Profiles** to celebrate accomplishments, put a face to a name, and just get to know each other a little better...

At each Chapter Event, we will place a call for Member Profiles...If you would like to be featured in our Member Profile page raise you hand at one of our Chapter Events!

the CSI Metro New York Chapter **In the Works...**



Each month, in our Chapter Newsletter, our Membership Committee will be sharing the responses from you, our members to the “The Big Question” of the month...

At our monthly Chapter Events, we will pose a **BIG Question**... Just provide the answer on the back of you Business Card and drop it in the **BIG Question** box to share a little bit about yourself; learn a little bit about each other; and create synergies based upon what makes each of us tick.

the CSI Metro New York Chapter **In the Works...**



The success of our Chapter will always be based upon the quality of our membership experience. There are many factors that comprise the Membership Experience ranging from Institute Provided Programs & Resources; Regional Communication & Information Sharing; and Dedicated Chapter Leadership & Quality Educational Programs; but most importantly it comes down to Member Participation, Satisfaction, and Feedback.



Please let your Board Members and Committee Chairs know of any ideas you may have to assist in improving your membership experience...

the CSI Metro New York Chapter **In the Works...**



While we focus many of our efforts on the inner workings of our Chapter, the Board feels that it is important for us as a professional organization to also focus on how we interact with the Community in which we live, work and play in...

What should the Exterior Face of CSI Metro NY should be?

With this in mind, the Metro NY Chapter would like to focus our efforts on the development of a formalized **Community Outreach Program** to assist in supporting select community-based organizations in the Metro NY area. We will be looking for ideas & volunteers to assist in determining what community partnerships might be a match and spearhead those efforts...it is important for us to have a voice in making a difference in our community...



the CSI Metro New York Chapter **In the Works...**



The piloting of a formalized **Sponsorship Program** to assist in supporting the many initiatives/programs that the Board has in the works...If interested please reach out to one of our Chapter Board Members.

Annual Sponsorship Opportunities:

Platinum (\$1,500):



- Company Logo displayed on chapter website
- Company Logo displayed in Monthly Newsletter (Full Page)
- Company Feature Article in two (2) Monthly Newsletters
- Company Mention all Chapter Events

Gold (\$1,000):



- Company Logo displayed on chapter website
- Company Logo displayed in Monthly Newsletter (Half Page)
- Company Feature Article in one (1) Monthly Newsletter

Silver (\$750):



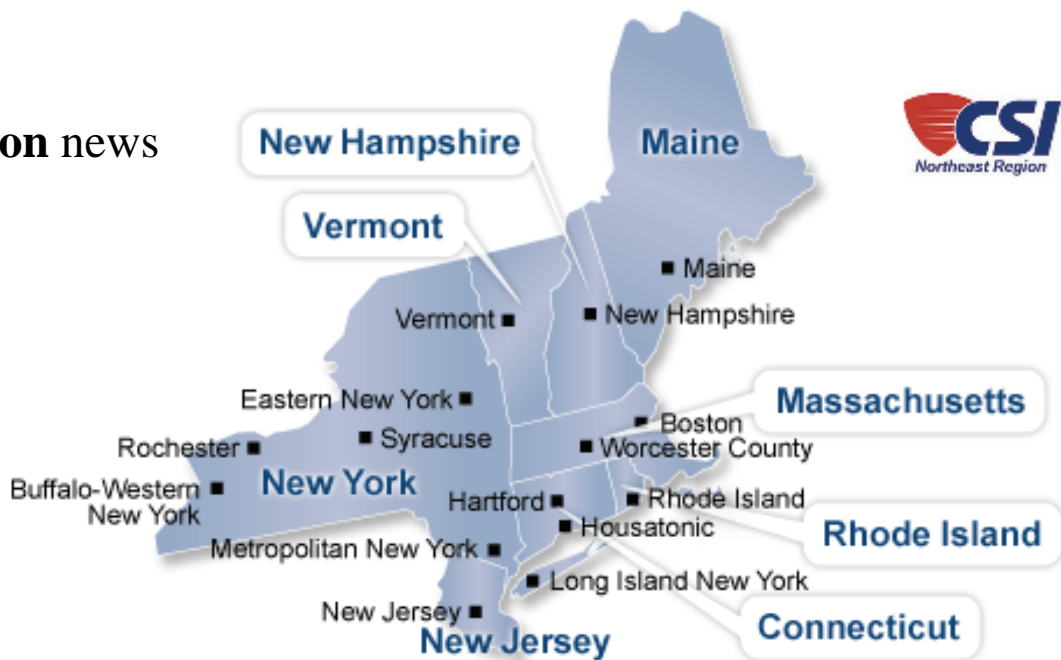
- Company Logo displayed on chapter website
- Company Logo displayed in Monthly Newsletter (Half Page)

Bronze (\$250):



- Company Logo displayed on chapter website
- Company Logo displayed in Monthly Newsletter (Quarter Page)

Region news



the Northeast Region CSI is comprised of 15 local chapters:

Metro NY (1950); Boston (1956); Buffalo-Western NY (1958); Hartford (1963); Syracuse (1964); Rochester (1964); Rhode Island (1965); New Jersey (1966); Maine (1967); Eastern NY (1967); Vermont (1968); Worcester (1968); Housatonic (1969); New Hampshire (1970); Long Island (1970)

the Mission of the Northeast Region is to “Build Strong Chapters through Communication and Collaboration”

The Region employs **Terri Bracken** as an administrative assistant to help the Chapters. Some of the Chapters are involved in utilizing the Dynamic Chapter Program offered by National. Our region administrative assistant Terri Bracken attends these webinars and is always willing to offer her expertise. Terri can also provide services to the chapters by completing AIA submissions and certificates, creating newsletters, chapter invites and coordinating RSVPs. Terri is always excited to hear from the Chapters. In a short time, all the Chapters will be having elections for 2021. She is reachable at 508-523-4704 and neregion@gmail.com

Michael Helly is the web expert employed by NERCSI. Many Chapters rely heavily on Mike's expertise. He can cross advertise Chapter events on the region's website. Maintaining and collaboration has been working well. If Chapters provide Mike with the content work behind the scenes on things like maintaining sponsors and social media links. You can check out an example on our event page. <https://nercsi.com/events/> At no cost to our Chapter we can cross advertise the great events we have monthly. mikehelly.design@gmail.com



NERCSI2020

LONGEVITY / DURABILITY / RESILIENCY

Building on History to Create the Future



NORTHEAST REGION CONFERENCE RESCHEDULED:

The Northeast Region Conference Committee has decided to reschedule the Northeast Region Conference due to the impacts of COVID-19 and the concern for the health and safety of our members.

Conference will still be held in Plymouth, MA

April 29-May 1, 2021



CSI NATIONAL:

- Comprised of 11 Regions and one Virtual Chapter
- Institute website: www.csiresources.org



The Results Are In!

Congratulations and thank you to all the candidates who participated in the 2020 CSI Election. Thank you again to all the candidates who submitted their names and agreed to commit their time and energy to CSI and thank you to all members who voted.

The individuals highlighted (in grey) below are those newly elected to join the incumbent Board members to form the FY2021 CSI Board of Directors:

Marvin Kemp, FCSI, CDT®	Board Chair
Arthur "Cam" Featherstonhaugh IV, CSI, AIA, CDT®	Chair-elect
William A. Hayward, Jr., (Chip), CSI, CCCA, CDT®	Treasurer
Jori Smith, CSI, CDT®	Secretary
Jonnie Cox, FCSI	Director-at-Large
George Wade Bevier, FCSI, CCS, LEED AP, SCIP, USGBC, CDT®	Director-at-Large
T.J. Gottwalt, FCSI, CCPR	Director from Southeast Region
Lynsey Hankins, CSI	Director from the South Central Region
Thomas A. Lanzelotti, RA, MA, CSI, AIA, NCARB	Director from the Northeast Region
Mitch Lawrence, CSI, CCS, CCCA	Director from West Region
Jack Morgan, FCSI, CCS, CCCA, FCSI	Director from Great Lakes Region
Ellen Onstad, CSI, CDT®	Director from the Northwest Region
Lee Ann Slattery, CSI, CDT®, CCPR	Director from Middle Atlantic Region
William Sundquist, CSI	Director from Gulf States Region
Michael Young, FCSI, CCCA, CDT®	Director from Southwest Region
Andrea Zawodny, CSI, CCS, CDT®	Director from North Central Region

National news



CONSTRUCT
AEC EDUCATION & EXPO

Virtual Experience
Launching October 7, 2020

Join us for the first ever CONSTRUCT Show virtual experience.

Experience live content and Q&As from over 20 of your favorite speakers October 7-9, 2020. All content will be available on-demand for 3 months.

Best of all, it's FREE!

CONSTRUCT is an AEC educational program that has the goal of bringing together the different disciplines within the construction industry to help improve the future of the built environment. Breaking down the barriers between the different players within the construction process allows for a more collaborative work environment.

CONSTRUCT is the place to share the latest in standards and best practices, industry trends, and emerging technologies.

Join other Architects, Designers, Specifiers, Engineers, Project Managers, Contractors, Construction Managers, Estimators, Owners, Product Representatives, and Manufacturers for cutting-edge, solutions-driven learning opportunities.

For Virtual Construct Updates and to Register for the Virtual Experience Go To:

<https://www.constructshow.com/virtual/en/home.html>

So Why Join CSI?

CSI...an organization comprised of a diverse, cross-sectional group of design + construction professionals focused on improving the built environment through collaboration and leveraging ideas & experience...

ADVANCE Your Career

Be confident in your role in the construction project and earn your employer's confidence in your skills and knowledge. As a part of the CSI Community, you have added resources to earn your certificate as a Construction Document Technologist (CDT) or one of the advanced CSI certifications...

STAY Up-To Date

CSI brings you the best in construction building communications, CSI's monthly peer-reviewed magazine, "The Construction Specifier", discusses the latest trends in construction building and design. CSI Weekly e-newsletter keeps you up-to-date on issues and events affecting your profession and the industry. And your local chapter keeps you current on the issues important to where you live and work...

CONNECT with Colleagues

Engage with colleagues from around the world on www.csi.resources.org, join an on-line community and your local chapter. You know how valuable it is to be a member of professionals from every facet of the industry...

DRIVE the Industry

CSI volunteers develop the standards and formats that guide construction communication. They create MasterFormat, the Practice Guides, and many other projects and programs vital to the construction community. As a member of CSI, you can volunteer and drive the industry locally and nationally...

are you ready for your **VIP** Member Experience?

the CSI Membership Application

To join, you can go to our chapter website www.csimetry.com under the Links tab to find a membership enrollment form...



**110 South Union St Ste 100
Alexandria, VA 22314-3351**

Phone: 800- 689-2900

Email: csi@csinet.org

CSI Tax ID#: 53-0242938

Enroll online at www.CSIResources.org/join
Fax to (703) 236-4600

MEMBERSHIP TYPES

Professional: \$275.00
I am a technically experienced individual whose primary function is to author, manage or communicate building information; to create, interpret or use construction documents; or to educate, support or assist the construction industry.

Emerging Professional: \$150.00*
I am an individual who has less than three years experience in any construction-related field and am a prospective Professional Member.

Student: \$50.00*
I am a full-time student enrolled in an undergraduate or graduate program in a construction industry curriculum at an educational institution.

**If selecting Emerging Professional or Student Membership, please call CSI Member Services for related chapter dues. Emerging Professional membership is limited to 3 years, at which time members must renew at the Professional level.*

Don't Forget to join a chapter!

Enrollment form for July 2017-June 2018.
Dues rates subject to change.

NOTE: CSI membership is non-transferable and non-refundable.

Who can we thank for referring you to CSI?

MEMBERSHIP ENROLLMENT FORM

Personal Information Mr Ms Mrs Dr

First name: _____ Middle initial: _____

Last name: _____

Title: _____

Firm name: _____

Website: _____

Address: _____

City | State | Zip: _____

Business phone: _____ Fax: _____
() ()

Email: _____

Date of birth: _____

Please review the listings on the back and enter the corresponding number(s) that best describe the following:

Occupation code: _____ Firm type code: _____

Institute and Chapter Dues

See Institute dues above and chapter dues on reverse side.

Institute Dues (see types of membership to the left) \$ _____

Home Chapter Name (see reverse)..... \$ _____

Additional Chapter(s) Name(s)..... \$ _____

Membership Certificate (optional)..... \$ 15.00

Total (US funds only) \$ _____

Signature* _____
*Required to validate your enrollment form.

Visa Mastercard AMEX Check (Payable to CSI—please specify "Member Dues" and if renewing membership include member ID on memo line.)

Card # _____ Exp Date _____

Signature* _____ Amount \$ _____
*Signature required for credit card authorization.